



## **PUBLICATION FUND**

This fund is designed to assist with subventions to publishers, in order to facilitate publications such as monographs, edited collections of papers, and edited conference proceedings, specifically on Canadian topics or Canadian comparative studies. The maximum sum available to support any one publication is £1,000, though normally it is expected that the contribution to publication costs through a subvention to the publisher will be closer to £500.

### **How to apply**

1. An application can be made any time. A completed application form, downloadable from the Foundation web-site [www.canadaukfoundation.org](http://www.canadaukfoundation.org) should be sent as an email attachment to [admin@canadaukfoundation.org](mailto:admin@canadaukfoundation.org), with additional attachments as indicated on the application form.
2. The name and address of the publisher with whom the applicant is negotiating a contract must be given; and their standing indicated in respect of national and international research criteria.
3. It will normally be expected that the applicant will have tried to have the text published at no cost to the author(s) and without subvention to the publisher. In the event this does not prove possible, the applicant will be expected to identify one other publisher who was approached and to indicate the response received; or, in the event that no others were approached, to explain why this was not done.
4. The result of the application will be communicated as speedily as possible and in any case within 6 weeks of submission of the application.
5. The successful applicant must submit a claim to the Foundation's Project Administrator for payment of a sum not exceeding the maximum amount already agreed by the Foundation Board, together with a copy of the contract with the publisher. Payment will then be processed routinely without delay by the Foundation to the applicant from the Publication Fund. The applicant will then be required to send a copy to the Projects Administrator of the receipt/acknowledgement from the publisher of the full subvention paid by the applicant.
6. In the event that the publication is not published within two years of the Publication Fund grant having been made, the applicant will be required to return the full grant to the Foundation unless a written agreement to the contrary has been signed by both parties, on behalf of both the applicant and the Foundation.
7. All communications between the applicant and the Foundation, unless explicitly stated in writing to the contrary by, or on behalf of the Foundation, should be conducted directly between the applicant and the Projects Administrator of the Foundation.
8. **DISCLAIMER.** All dealings in respect of the Canada – UK Foundation Publication Fund grant will be directly between the Foundation and the applicant. The Foundation bears no responsibility for any aspect of the relationship between author(s) and publisher, of the publishing process, or action or otherwise by or on behalf of the publisher and/or author(s).

### **Terms and conditions**

1. Eligible applicants will be either (a) individuals permanently resident in the UK with a track record of recognised work in Canadian Studies in Britain of at least two years, which may well include some publications about Canada, or (b) established Canadian Studies groups in Britain, such as Centres, Programs, Consortia
2. The content for publication will be entirely focussed on Canada, or deal with Canada in a comparative perspective (at least 50% Canadian content).
3. The monograph, edited collection of papers, edited conference proceedings, or other publication must have been peer-reviewed; evidence of the conclusions of the reviewer/s must be provided.
4. The applicant must indicate the likely impact of the publication. What audiences will be reached by the publication and how it will publicised in the UK and in Canada, and more broadly. For example, in what other publications will it be advertised, reviewed, or otherwise brought to academic and, if appropriate, wider public attention.
5. The Foundation must be acknowledged in the publication itself: 'Published with the support of Canada – UK Foundation', and a copy should be sent to the Projects Administrator for the Foundation.
6. Grant funds must be used according to the approved project budget. In the event your costs outlined in your proposal exceed the amount awarded then the applicant needs to demonstrate evidence the remainder of the project costs have been obtained prior to receiving the monies.

7. In order to attract new sources of income to maintain our funding programmes, it is essential for the Foundation to highlight the Canadianist scholars to whom it is providing support and the activities that they are undertaking. As a condition of the award, successful applicants will therefore be asked for the following information to be posted on the Foundation website [www.canadaukfoundation.org](http://www.canadaukfoundation.org).

- Photo of author or editor
- Name of institutional affiliation and professional title of author or editor
- Contribution to field of study (no more than 150 words) specifically related to the award
- Link to any blog/ online publication specifically created and linked to the award
- Videos/ photos relevant to the publication

In addition, we require our grant recipients to maintain a mutually-beneficial dialogue with the Canada-UK Foundation throughout the year so that the Foundation may contribute, promote or input on events and outreach activities.

The Foundation may use this information as part of our marketing material when approaching donors.